

Maybe you're reading this because you want to make your resume stand out, or maybe you haven't even started writing your resume!

Either way, here are 5 tips to make an impressionable resume.

1. Use professional and up to date contact information. Get rid of that AOL.com email and create one (gmail.com is free) that is simple and easy to type.

Ex. Jane.Doe@gmail.com

2. Utilize bold, italics, and bullets to make it skimmable. Bold the cool stuff and make the task details less noticeable.

3. Put that hard earned education first. When you create the sections of your resume, keep education at the top.

4. White Space. Include relevant information, but keep it simple. Use white space to your advantage!

5. KEEP IT TO ONE PAGE. One page is easy and readable. Trust this one tip above all. You will be glad you did.